

Nelson Township Board of Trustees
Regular Session Meeting Minutes
07Feb2024 at 7:00 P.M.
Nelson Community House

The Nelson Township Board of Trustees met in regular session on Wednesday 07Feb2024 in the Nelson community house at 7:00 P.M.

Present:

Trustee Mike Kortan
Trustee Joe Leonard
Trustee Anna Mae VanDerHoeven
Fiscal Officer Kevin Cihan
Road Supervisor Chuck Vanek
Zoning Inspector Jackie Kable
Community House Caretaker Sandy Huzl

Guests:

Sam VanDerHoeven	Paul & Susan Mason	Lance Portman
Missy Petrie	David Petrie Sr.	Mark Soeder
David Petrie	Kim Petrie	

Correspondence:

- Road report
- Community House/Pixley Park report
- Zoning report 18Jan2024 to 07Feb2024
- 17Jan2024 regular meeting minutes
- Payment listing 18Jan2024 to 07Feb2024
- Fund status report as of 07Feb2024

Fiscal Officer Report:

- Fund status report as of 07Feb2024
- Payment listing 18Jan2024 to 07Feb2024
- Receipt listing 18Jan2024 to 07Feb2024

RESOLUTION NO. 015-2024

Mr. Leonard made a motion to accept the 17Jan2024 regular meeting minutes as presented. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

RESOLUTION NO. 016-2024

Mr. Leonard made a motion to pay the bills and wages as presented. Mrs. VanDerHoeven seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

Mr. Cihan reviewed the receipt listing. He also reviewed the 2024 OTARMA insurance policy and invoice, noting the changes and cost increase from 2023. He mentioned that Mark Russell is planning to be at the March meeting to answer any questions the board may have.

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Mr. Cihan reviewed the 2024 NOPEC grant program packet information. He forwarded the agreement and resolution information with Brett Bencze. He asked the trustees for questions and approval to accept the 2024 NOPEC grant documents.

RESOLUTION NO. 021-2024

Mrs. VanDerHoeven made a motion to accept the 2024 NOPEC grant program rules and resolution documents as presented. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

Mr. Cihan provided the trustees with an active vendor list for them to review and determine if any additional vendors need to be added that may be needed to provide services to the township. He asked them to review it and bring edits to the next meeting.

Community House/Pixley Park Report: Sandy Huzl

- Submitted report to the board
- Noted concern from Mr. Schaefer from the boy scouts regarding the side door at the community house being left open again
 - The board discussed the issue at length. Mr. Leonard stated he will contact the fire chief for guidance on exit door rules to ensure the placement of a dead bolt is appropriate.

RESOLUTION NO. 022-2024

Mr. Leonard made a motion to install a dead bolt on the side door at the community house based on review and approval from the fire chief. Mrs. VanDerHoeven seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

Zoning Report: Jackie Kable

- Submitted report and reviewed with the board

Road Supervisor Report: Chuck Vanek

- Road report submitted to the board and reviewed
- Need more road signs
 - road work signs to use when working on projects
 - loose stone signs to use when completing chip/seal work
 - can be used for the 2024 OTARMA More Grant
- Requested approval to purchase a drum of oil (~\$868) and tires for truck #4 (~\$712)
 - Mr. Cihan stated the purchase orders were previously approved to cover these expenses
- Ordered additional flag holders for the cemetery

Old Business:

- Land Bank Program
 - Anna Mae VanDerHoeven

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- Asked the board for a motion to proceed with the demolition of the property locations reviewed at the special hearing meeting which took place prior to the regular trustee meeting

RESOLUTION NO. 017-2024

Mr. Leonard made a motion to proceed with demolition of only the house located at 8757 S.R. 305, Garrettsville, Ohio 44231. The barn and specified vehicle are not to be included. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

RESOLUTION NO. 018-2024

Mr. Leonard made a motion to proceed with demolition of all structures located at 12923 Chalker Road, West Farmington, Ohio 44491. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

RESOLUTION NO. 019-2024

Mr. Leonard made a motion to proceed with demolition of all structures and animal pens located at 12903 S.R. 282, Garrettsville, Ohio 44231. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

RESOLUTION NO. 020-2024

Mr. Kortan made a motion to proceed with demolition of all structures located at 10890 Bloom Road, Garrettsville, Ohio 44231. Mr. Leonard seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

- Employee handbook updates
- Internet improvements
 - Received the Charter Communications NDA back from Brett Bencze
 - Asked the board for comments and to review

New Business:

- Joe Leonard
 - Mentioned he is still without phone lines at his residence and business location since being cut by Spectrum contractors
 - Contacted the Attorney General's office and filed a complaint
- Mike Kortan
 - Presented board with township road mileage certification request from the county engineer's office
 - The trustees approved and signed
- Anna Mae VanDerHoeven
 - Attended the informational meeting hosted by Spectrum
 - Was extremely disappointed that no questions were allowed to be asked

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- Stated residents can visit www.spectrumworld.com and enter their address information to determine if they are able to obtain Spectrum internet services
 - Asked by Mike Graham if the state has provided any new information regarding Issue 2 from the November 2023 election
 - None has been received yet and noted the township may have to extend their zoning moratorium on the matter
 - Lisa Soeder contacted her and stated the new sign constructed at the community house by the boy scouts last year is not legible and needs larger letters
 - Mrs. VanDerHoeven asked Mr. Cihan to order larger letters for the sign
 - PCTA dinner is next Saturday
 - The fire department/EMS potential for combining entities
 - The EMS board is only seeking to put together a board to determine if it is feasible for the two to combine

Guest Comments:

- Lance Portman; Parkman Twp. trustee
 - Asked the board if they would be interested in completing a 3-layer chip/seal on approximately 1 mile of their roads (Brosius/Prentiss/Rutland) that adjoin roads located in Nelson Township
 - Currently dirt roads
 - Noted previous costs and methods for completing some of their other roads using same approach
 - Mr. Vanek stated he is unfamiliar with using MC-70 for an application and will need to investigate and determine if Nelson Township's equipment is capable of using
 - Also needs to investigate the use of CRS2 emulsion as requested by Parkman Twp.
 - Will attend the next meeting to continue the discussion regarding cost/capability and resource availability

Adjournment:

Mr. Leonard made a motion to adjourn the meeting at 8:41 PM. Mr. Koran seconded the motion. A roll call was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes. Mr. Leonard; Yes. Motion passed.

Respectfully submitted,

Kevin Cihan,
Nelson Township Fiscal Officer

Approved by

Anna Mae VanDerHoeven

Mike Kortan

Joe Leonard