

Nelson Township Board of Trustees
Regular Session Meeting Minutes
02Oct2024 at 7:00 P.M.
Nelson Community House

The Nelson Township Board of Trustees met in regular session on Wednesday 02Oct2024 in the Nelson community house at 7:00 P.M.

Present:

Trustee Anna Mae VanDerHoeven
Trustee Mike Kortan
Trustee Joe Leonard
Fiscal Officer Kevin Cihan
Road Supervisor Chuck Vanek
Zoning Inspector Jackie Kable
Community House Caretaker Dan Huzl

Guests:

Sam VanDerHoeven	Paul & Susan Mason	Mike Graham	Mrs. Moran	Mr. & Mrs. Levi Miller
Kathie Tylicki	Brett Bencze	Sandy Gibson	Brian Mast	Brent Johnson
Courtney Caldwell	Eric & Melissa Miller	Nicole Taylor		

Correspondence:

- Road report
- Community House/Pixley Park report
- Zoning report 05Sep2024 to 02Oct2024
- 04Sep2024 regular meeting minutes
- Payment listing 05Sep2024 to 02OctSep2024
- Fund status report as of 04Sep2024
- Receipt listing 08Aug2024 to 04Sep2024
- Board of Elections letter (18Sep2024)
- KLA Risk Consulting report & follow up letter
- Email from Brett Bencze on tax dollar scam
- 2024 MORE Grant
- Charter Communications policy update letter (27Sep2024)

Fiscal Officer Report:

- Fund status report
- Payment listing
- Receipt listing

RESOLUTION NO. 072-2024

Mr. Kortan made a motion to accept the 04Sep2024 regular meeting minutes as presented. Mr. Leonard seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

RESOLUTION NO. 073-2024

Mr. Leonard made a motion to pay the bills and wages as presented. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

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Community House/Pixley Park Report: Dan Huzl

- Submitted report to the board
- Reviewed the upcoming community house rental activity

Zoning Report: Jackie Kable

- Submitted report and reviewed with the board
- Discussed sample letter from Brett Bencze regarding abandoned mobile homes as part of the Land Bank program

RESOLUTION NO. 075-2024

Mr. Leonard made a motion to pursue an administrative search warrant for the address known as 9935 Knowlton Road, Garrettsville, Ohio to determine if the dilapidated structure(s) needs to be removed as part of the Land Bank program. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

- The trustees asked Jackie to fill out the necessary letters and submit to the board
- Asked the board for direction regarding prosecution of Larry Seems for a zoning violation

RESOLUTION NO. 079-2024

Mrs. VanDerHoeven made a motion to move forward with the prosecution of Mr. Larry Seems for zoning violations. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

Road Supervisor Report: Chuck Vanek

- Road report
- Hobart Road/S.R. 422 repairs
 - State of Ohio delivered the asphalt and the work is complete
- Mrs. VanDerHoeven asked for the outdoor lighting timer to be changed
- Requested funds to repair truck #3 EGR

RESOLUTION NO. 076-2024

Mrs. VanDerHoeven made a motion to approve funds not to exceed \$1000 for repairing the EGR for truck #3. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

Old Business:

- Land Bank Program
 - The trustees asked Mrs. Kable to generate the necessary letters to inquire the property owner's intentions regarding the abandoned mobile homes.
 - Dan Morganti inspected the properties on the list and requested copies of the resolutions from early 2024
- Employee handbook updates
- Internet improvements
- Nelson circle project
- KLA Risk Assessment

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- Mr. Cihan mentioned that KLA Risk Consulting requested an update on the recommendations from their site visit on 18May2024. He asked the trustees for the information so he can forward a response to KLA Risk Consulting.
 - The trustees discussed the remaining open action items
 - Mr. Kortan stated he would follow up with Brett Bencze on the open action items and complete them for the next meeting
- 2024 MORE Grant
 - Mr. Cihan reviewed the current expenses made and noted the limit has not be met
 - The trustees discussed the purchase of the “Children at Play” road signs to be applied toward the grant

RESOLUTION NO. 077-2024

Mrs. VanDerHoeven made a motion to purchase three “Children at Play” road signs, not to exceed \$400 as part of the 2024 MORE grant. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

New Business:

- Joe Leonard
 - The grand opening for the new bridge in Nelson Ledges State Park is scheduled for the spring of 2025. John Trevelline requested the addresses of the board members so he can provide updated communication.
 - Noted the BZA recently denied Mr. Hermann a pavilion for his new event building across from the community house
 - There will be an open house for the new event building for the public in the near future
 - The church called and requested to place signs for a luncheon on the township property

RESOLUTION NO. 078-2024

Mr. Leonard made a motion to allow the church to place signs for their luncheon on the township property on November 5, 2024. Mrs. VanDerHoeven seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

- Mike Kortan
 - Patricia Kellog asked for an update regarding her complaint with her neighbor
 - More citizens requesting speed limits for their roads due to cars continually speeding
 - Roads to be pursued for establishing lower speed limits
 - Bancroft, Fenstermaker, Knowlton (from Nicholson to Shanks Down)
- Anna Mae VanDerHoeven
 - Visited the Portage County Emergency Operation Center
 - Made note of the retirement celebration for the Portage County Health Department director on October 17, 2024
 - NOPEC general assembly meeting is November 12, 2024
 - Introduced Courtney Caldwell, Portage County District Library
 - Discussed capabilities of the new book mobile
 - Wi-Fi hotspot

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- Children’s books, tax forms, summer reading activities, asset for home schooling
- Citizens can use any local library card for checking out materials
- Citizens can contact the Portage County Library with any requests or questions
- Asked the trustees what day would work for the township

RESOLUTION NO. 074-2024

Mr. Leonard made a motion requesting the book mobile from the Portage County District Library visit the township and park at the Nelson Township community house every other Wednesday from 09:30-11:30 A.M. beginning October 9, 2024. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

Guest Comments:

- Sandy Gibson
 - Made another complaint regarding businesses on Bancroft Road operating heavy trucks
 - Asked if Jackie has made it out to Bancroft Road to inspect his neighbor for operating a sawmill/logging business
 - Mrs. Kable stated she has not been able to inspect for the complaint
 - A lengthy discussion ensued, and Mr. Gibson asked if the house is permitted to have all the heavy logging trucks parked at the residence. He then asked if there is a zoning law that can prevent his neighbor from having all the heavy trucks
 - Mr. Graham (zoning commission) explained the rules of zoning to Mr. Gibson, and that as long as the trucks have current license plates, they are permitted.
 - Mr. Gibson made several comments stating it is not right and something needs to be done
 - Mr. Graham invited Mr. Gibson to attend the next zoning commission meeting to help with making zoning improvements and Mr. Gibson declined to do so
- Kathy Tylicki
 - Asked if the township should have representatives from the EMS/Fire/Sheriff department attend the township meetings periodically to provide updates
 - Mr. Leonard volunteered to look into this request further
- Eric & Melissa Miller
 - Asked about their neighbor that has several vehicles with no license plates next to them
 - Mrs. Kable stated the person has been cited for the violations
 - Asked why Spectrum cable was installed on Byler Drive
 - Mr. Vanek to find out if the road was on the approved scope of work with the county engineer’s office
 - Asked if the Sheriff’s department presence in the township has decreased
 - Mr. Leonard stated there were previous discussions to re-establish a northern command post in the township
 - Mr. Leonard also noted the patrols have seemed to drop off in frequency
 - Asked if an annual Sheriff’s report was provided to the township
 - Mr. Leonard stated yes, they have been provided

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- Brent Johnson
 - Made another complaint regarding the excessive noise from Mayes Plumbing operating a business on their road with buildings located next to him
 - Stated he contacted the owner of Mayes Plumbing to please close the doors to help reduce the noise and the owner declined to do so
 - Noted the excessive speeding on Mills Road by all the personal and business trucks from Mayes Plumbing, noting the non-stop intimidation and chaos to the homeowners
 - Asked the trustees again if they are able to help with the matter
 - The trustees mentioned the information has been passed along to the Portage County Prosecutor's Office
 - Mrs. Kable to forward the zoning information to Brett Bencze
 - Jackie Kable noted that she previously cited Mayes Plumbing for excessive noise (2021)
 - Brett Bencze stated it would be helpful if other homeowners on the road submitted their complaints to the trustees
 - Brett Bencze asked the trustees to enter executive session in order to discuss legal matters

Mrs. VanDerHoeven made a motion to enter executive session with Mr. Bencze at 8:15 P.M. to discuss attorney/client matters per ORC 121.22(G)(5). Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

Mrs. VanDerHoeven made a motion to exit executive session with Mr. Bencze at 8:22 P.M. and re-enter public session. Mr. Kortan seconded the motion.

A roll call vote was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes Mr. Leonard; Yes. Motion passed.

Adjournment:

Mr. Kortan made a motion to adjourn the meeting at 8:54 PM. Mr. Leonard seconded the motion. A roll call was taken with the following results:

Mrs. VanDerHoeven; Yes. Mr. Kortan; Yes. Mr. Leonard; Yes. Motion passed.

Respectfully submitted,

Kevin Cihan,
Nelson Township Fiscal Officer

Approved by

Anna Mae VanDerHoeven

Mike Kortan

Joe Leonard