

Nelson Township Board of Trustees
Regular Session Meeting Minutes
18Jan2023 at 7:00 P.M.
Nelson Community House

The Nelson Township Board of Trustees met in regular session on Wednesday 18Jan2023 in the Nelson community house. Mike Kortan led the Pledge of Allegiance.

Present:

Trustee Joe Leonard
Trustee Mike Kortan
Trustee Anna Mae VanDerHoeven
Fiscal Officer Kevin Cihan
Road Supervisor Chuck Vanek
Zoning Inspector Jackie Kable

Guests:

Mike Graham Ryan Lind
Paul & Susan Mason

Correspondence:

- Road report
- Community House/Pixley Park report
- Zoning report 05Jan2023 to 18Jan2023
- 04Jan2023 regular Meeting minutes
- Payment listing 01Jan2023 to 18Jan2023
- Fund status report as of 18Jan2023
- Road levy resolution of necessity
- Certificate of estimated property tax revenue (example from 2022)
- Zoning fee schedule
- Portage County Veteran's Service flag order form
- Portage County Board of Commissioner's letter 31Dec2022

Minutes:

04Jan2023 minutes

RESOLUTION NO. 012-2023

Mr. Leonard made a motion to accept the 04Jan2023 regular meeting minutes as presented. Mrs. VanDerHoeven seconded the motion.

A roll call vote was taken with the following results:

Mr. Leonard; Yes. Mr. Kortan; Yes. Mrs. VanDerHoeven; Yes. Motion passed.

Fiscal Officer Report:

- Fund status report as of 18Jan2023
- Payment listing 01Jan2023 to 18Jan2023 (electronic payment #2-2023 and paper warrants #26889 to #26907)
- Receipt report from 01Jan2023 to 18Jan2023
- Mr. Cihan completed 3 hours of certified public records training provided by the auditor of state's office
- Mr. Cihan asked if he could purchase a prepaid debit card to use to make online payments for township invoices. The board said it was ok to do so.

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Regular Session Meeting Minutes
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RESOLUTION NO. 013-2023

Mr. Leonard made a motion to accept the bills and wages as presented. Mr. Kortan seconded the motion. A roll call vote was taken with the following results:

Mr. Leonard; Yes. Mr. Kortan; Yes. Mrs. VanDerHoeven; Yes. Motion passed.

Mr. Cihan presented the trustees with resolutions of necessity for placing two, 2.0 mill road levies on the May 02, 2023 ballot.

RESOLUTION NO. 014-2023

Mr. Kortan made a motion to adopt the resolution of necessity for levying a renewal tax exceeding the ten mill limitation for the purpose of general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in the township. Mr. Leonard seconded the motion. The full resolution can be viewed in its original format upon request.

A roll call vote was taken with the following results:

Mr. Leonard; Yes. Mr. Kortan; Yes. Mrs. VanDerHoeven; Yes. Motion passed.

RESOLUTION NO. 015-2023

Mr. Kortan made a motion to adopt the resolution of necessity for levying a renewal tax exceeding the then mill limitation for the purpose of general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges in the township. Mr. Leonard seconded the motion. The full resolution can be viewed in its original format upon request.

A roll call vote was taken with the following results:

Mr. Leonard; Yes. Mr. Kortan; Yes. Mrs. VanDerHoeven; Yes. Motion passed.

Community House/Pixley Park Report: Sandy Huzl

- Submitted report to the board

Zoning Report: Jackie Kable

- Submitted report and reviewed with the board

Road Supervisor Report: Chuck Vanek

- Submitted road report
- Mrs. Treadway called regarding a plot in Harrington cemetery and wants to transfer the deed even though there is no will stating such. Mr. Leonard stated he would follow up with the prosecutor's office.
- Spoke about a potential improvement opportunity on Pierce Road for emergency vehicle access during high water events. The cost to purchase some gates for the access points will cost approximately \$600 and will require the landowner's permission.
- Tom Lindsey from the county engineer's office called to inform the township of a logging company that will be timbering in Hiram and using Norton Road for access. There is a bond on file with the county.
- Scotchman has the light for the recycling area but they have not had the resources available to install it
- Tyler is coming up on his 6-month review
- Asked the board if we can sell the rubber tire roller. The board agreed to take it to auction.

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RESOLUTION NO. 016-2023

Mr. Leonard made a motion to take the rubber tire roller to auction with a reserve price of \$1500. Mrs. VanDerHoeven seconded the motion.

A roll call vote was taken with the following results:

Mr. Leonard; Yes. Mr. Kortan; Yes. Mrs. VanDerHoeven; Yes. Motion passed.

- Planning for 7 miles of chip/seal work this year along with some overlay work

Old Business:

- Land Bank Program
- Recycle
- Nelson Circle guardrails
- Employee handbook updates
- Internet
 - Mike Kortan
 - Mentioned there is a local program that is supposed to state what internet is available in your area/at your location (www.broadbandmap.fcc.gov)
- Nelson Circle monument

New Business:

- Joe Leonard
 - Has a meeting scheduled with Generator One next Wednesday
 - Cheryl Gray informed him that she wishes to remain on the zoning commission
 - Received a call from a citizen on the monument in the circle
 - Mr. Herman is asking for more history on Isaac Mills Market building
- Anna Mae VanDerHoeven
 - Mentioned the excellent performance by Dan and Sandy Huzl and recommended a pay increase

RESOLUTION NO. 017-2023

Mrs. VanDerHoeven made a motion to increase Dan and Sandy Huzl's pay from \$350 each/month to \$400 each/month. Mr. Leonard seconded the motion.

A roll call vote was taken with the following results:

Mr. Leonard; Yes. Mr. Kortan; Yes. Mrs. VanDerHoeven; Yes. Motion passed.

- Amy Lang asked for people to stop feeding the cats behind the recycle area
- Mike Kortan
 - Continues to contact neighboring townships on pay wages for road crew positions so Nelson can ensure they are competitive. Information was provided for Mantua, Southington, and Hiram townships

Guest Comments:

Susan Mason asked if anyone heard the explosion in the neighborhood a couple weeks ago and what may have caused it.

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Adjournment:

Mr. Leonard made a motion to adjourn the meeting at 8:28 PM. Mr. Kortan seconded the motion.
A roll call was taken with the following results:

Mr. Leonard; Yes Mr. Kortan; Yes Mrs. VanDerHoeven; Yes Motion Passed.

Respectfully submitted,

Kevin Cihan,
Nelson Township Fiscal Officer

Approved by

Mike Kortan

Joe Leonard

Anna Mae VanDerHoeven